

THE SOUTHGATE MEMBERS' CLUB LTD



17 Chase Side
Southgate
London
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HIRING OF THE FUNCTION ROOM

Public Hire From 7pm onwards	£650.00 * + £100 returnable deposit Bar tariff at function room prices * includes 2 x SIA registered door personnel. Events not requiring door staff charged at £450
Full Member hire From 7pm onwards	£450.00 * Bar tariff at member prices includes 2 x SIA registered door personnel. Events not requiring door staff charged at £250
Bar Extensions 12.30am onwards	£125.00 This is to cover overtime, minicabs for the staff and the increased Enfield Council TENS charges. (Temporary Event Notices) Please note that Enfield Licensing Authority only allow 15 events per year for the club, so this is by no means guaranteed.
Daytime Members 8.30 am – 6pm with or without bar open	£40.00 per hour
Daytime Public 8.30 am – 6pm with or without bar open	£60.00 per hour

Notes

1. **ROOM HIRE EVENING CHARGES** are from 7pm to 1am
2. **ROOM HIRE DAYTIME CHARGES** are only applicable up to 6pm. (No Daytime Hire after this time.)
3. Full Member Rates are only applicable for 'FULL MEMBERS' (i.e. NOT Probationary Members; who must be a member for over 12 months before being applicable for a reduced Hire Charge.)
4. Charges cover hall hire, bar staff and insurance – and are inclusive of VAT at 20%.
5. Hall hire fees are payable 4 weeks prior to event date.
6. A Deposit is payable at the time of booking and all charges must be **paid in full 7 days prior** to the event. A Booking will only be accepted on full completion of a **signed Hall Booking Agreement**. Proof of identity and address will be required.
8. Deposits will be refunded within 5 working days of the event taking place.